



Grant Work Plan

Buffer Law 2022

Grant Title: 2022 - Buffer Law (Cass SWCD)

Grant ID: P22-6180

Grantee: Cass SWCD

Fiscal Agent:

Grant Day-to-Day Contact: Dana Gutzmann

Grant Award (\$): \$8,500.00

Required Match (%): 0

Required Match (\$): \$0.00

Grant Execution Date: 12/08/2021

Grant End Date: 12/31/2024

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$8,500.00	\$129.32	\$8,370.68
Match Funds	\$0.00	\$0.00	\$0.00
Other Funds	\$0.00	\$0.00	\$0.00
Total	\$8,500.00	\$129.32	\$8,370.68

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
Buffer LAw Compliance	Administration/Coordination	Current State Grant	2022 - Buffer Law (Cass SWCD)	\$8,500.00	\$129.32	\$8,370.68	N

Grant Activities

Activity Name: Buffer LAw Compliance

Activity Category: Administration/Coordination

Staff time?: Yes

Description: Cass SWCD will continue to administer and implement the Cass County Buffer Ordinance and monitoring and enforcement of the provisions thereof. We will use enhanced aerial photography and on-site visits. Staff will also work with private landowners and provide technical assistance to install shoreline and waterway buffers on private property to comply with State law and County Ordinances.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - Buffer Law (Cass SWCD)	\$8,500.00	\$129.32	\$8,370.68	03/01/2023	N

Actual Results

Grant spending initiated with staff hours in 2023.



Grant Work Plan

Conservation Delivery 2022

Grant Title: 2022 - Conservation Delivery (Cass SWCD)

Grant ID: P22-5490

Grantee: Cass SWCD

Fiscal Agent:

Grant Day-to-Day Contact: Dana Gutzmann

Grant Award (\$): \$18,275.00

Required Match (%): 0

Required Match (\$): \$0.00

Grant Execution Date: 10/13/2021

Grant End Date: 12/31/2024

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$18,275.00	\$18,275.00	\$0.00
Match Funds	\$0.00	\$0.00	\$0.00
Other Funds	\$0.00	\$0.00	\$0.00
Total	\$18,275.00	\$18,275.00	\$0.00

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
Administration/Coordination	Administration/Coordination	Current State Grant	2022 - Conservation Delivery (Cass SWCD)	\$18,275.00	\$18,275.00	\$0.00	N

Grant Activities

Activity Name: Administration/Coordination

Activity Category: Administration/Coordination

Staff time?: No

Description: Conduct the day-to-day functions of the Cass SWCD. To be utilized for I&E, supervisor per diem and expenses in addition to other office expenses directly related to operating and managing the Cass District activities.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - Conservation Delivery (Cass SWCD)	\$18,275.00	\$18,275.00	\$0.00	12/22/2023	N

Actual Results



Grant Work Plan

Cost Share 2022

Grant Title: 2022 - State Cost-Share Fund (Cass SWCD)

Grant ID: P22-5670

Grantee: Cass SWCD

Fiscal Agent:

Grant Day-to-Day Contact: Dana Gutzmann

Grant Award (\$): \$8,347.00

Required Match (%): 0

Required Match (\$): \$0.00

Grant Execution Date: 10/13/2021

Grant End Date: 12/31/2024

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$8,347.00	\$475.00	\$7,872.00
Match Funds	\$1,907.00	\$975.00	\$932.00
Other Funds	\$0.00	\$0.00	\$0.00
Total	\$10,254.00	\$1,450.00	\$8,804.00

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
Ag Practices	Agricultural Practices	Current State Grant	2022 - State Cost-Share Fund (Cass SWCD)	\$3,347.00		\$3,347.00	N
PFM Planning	Forestry Practices	Current State Grant	2022 - State Cost-Share Fund (Cass SWCD)	\$2,500.00		\$2,500.00	N
Forestry Match	Forestry Practices	Landowner Fund	Landowner Match	\$932.00		\$932.00	Y
Well Sealing	Groundwater	Current State Grant	2022 - State Cost-Share Fund (Cass SWCD)	\$500.00	\$475.00	\$25.00	N
Well Match	Groundwater	Landowner Fund		\$975.00	\$975.00	\$0.00	Y

<i>Activity Name</i>	<i>Category</i>	<i>Source Type</i>	<i>Source Description</i>	<i>Budgeted</i>	<i>Spent</i>	<i>Balance Remaining</i>	<i>Match Fund?</i>
Shoreland Buffer	Streambank or Shoreline Protection	Current State Grant	2022 - State Cost-Share Fund (Cass SWCD)	\$2,000.00		\$2,000.00	N

Grant Activities

Activity Name: Ag Match	
Activity Category: Agricultural Practices	Staff time?: No
Description: Match provided by landowner for implementing agricultural practices.	
Actual Results	

Activity Name: Ag Practices						
Activity Category: Agricultural Practices	Staff time?: No					
Description: Provide Cass County Landowners with cost share for the implementing best management practices that benefit water quality.						
Budget Details						
<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - State Cost-Share Fund (Cass SWCD)	\$3,347.00		\$3,347.00		N
Actual Results						

Activity Name: Forestry Match

Activity Category: Forestry Practices

Staff time?: No

Description: Match from Cass County Landowners for implementing forest practices.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Landowner Fund	Landowner Match	\$932.00		\$932.00		Y

Actual Results

Activity Name: PFM Planning

Activity Category: Forestry Practices

Staff time?: No

Description: Provide Cost Share to Cass County Landowners for the writing of Private Forest Management Plans or implementing applicable forest related practices.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - State Cost-Share Fund (Cass SWCD)	\$2,500.00		\$2,500.00		N

Actual Results

Activity Name: Shoreland Buffer

Activity Category: Streambank or Shoreline Protection

Staff time?: No

Description: Provide Costs Share to Cass County landowners to implement Shoreland Buffers and stabilization projects.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - State Cost-Share Fund (Cass SWCD)	\$2,000.00		\$2,000.00		N
Actual Results						

Activity Name: Shoreland Match	
Activity Category: Streambank or Shoreline Protection	Staff time?: No
Description: Match from Cass County Landowners for implementing shoreland practices.	
Actual Results	

Activity Name: Well Match						
Activity Category: Groundwater	Staff time?: No					
Description: Match from Cass County Landowners for implementing well sealing.						
Budget Details						
<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Landowner Fund		\$975.00	\$975.00	\$0.00	08/15/2023	Y
Actual Results						

Activity Name: Well Sealing	
Activity Category: Groundwater	Staff time?: No
Description: Provide Cost Share for Cass County Landowners for the decommissioning of old wells.	
Budget Details	

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - State Cost-Share Fund (Cass SWCD)	\$500.00	\$475.00	\$25.00	08/15/2023	N
Actual Results						

Activity Action Name:	Pries Well Decommissioning	Activity Count: 1
Practice Type:	351 - Well Decommissioning	Size/Units: 1 - Acre-Feet/Yr
TA Provider/JAA:	Private Consultant	Lifespan: In Perpetuity
Practice Description:	Cost Share for Pries well Decommissioning	Install Date: 12/01/2022
		Mapped: Yes

Activity Action Name:	William Barington	Activity Count: 1
Practice Type:	351 - Well Decommissioning	Size/Units: 1 - Acre-Feet/Yr
TA Provider/JAA:	SWCD	Lifespan: In Perpetuity
Practice Description:	Well decommissioning	Install Date: 06/23/2023
		Mapped: Yes



Grant Work Plan

SWCD Local Capacity Services 2022

Grant Title: 2022 - SWCD Local Capacity Services (Cass SWCD)

Grant Award (\$): \$137,500.00

Grant Execution Date: 12/08/2021

Grant ID: P22-6090

Required Match (%): 0

Grant End Date: 12/31/2024

Grantee: Cass SWCD

Required Match (\$): \$0.00

Fiscal Agent:

Grant Day-to-Day Contact: Dana Gutzmann

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$137,500.00	\$66,977.00	\$70,523.00
Match Funds	\$31,275.00	\$17,227.00	\$14,048.00
Other Funds	\$0.00	\$0.00	\$0.00
Total	\$168,775.00	\$84,204.00	\$84,571.00

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
Private Forest Management Writing	Forestry Practices	Current State Grant	2022 - SWCD Local Capacity Services (Cass SWCD)	\$10,000.00	\$6,977.00	\$3,023.00	N
Private Forest Management Writing	Forestry Practices	Landowner Fund	Landowner Match	\$2,500.00	\$2,827.00	(\$327.00)	Y
Agricultural Water	Non-Structural Management	Current State Grant	2022 - SWCD Local Capacity Services	\$30,000.00		\$30,000.00	N

<i>Activity Name</i>	<i>Category</i>	<i>Source Type</i>	<i>Source Description</i>	<i>Budgeted</i>	<i>Spent</i>	<i>Balance Remaining</i>	<i>Match Fund?</i>
Quality Practices	Practices		(Cass SWCD)				
Agricultural Water Quality Practices	Non-Structural Management Practices	Landowner Fund	Landowner Fund	\$7,500.00		\$7,500.00	Y
Shoreline Stabilization	Streambank or Shoreline Protection	Current State Grant	2022 - SWCD Local Capacity Services (Cass SWCD)	\$17,500.00		\$17,500.00	N
Shoreline Stabilization	Streambank or Shoreline Protection	Landowner Fund	Landowner Match	\$4,375.00		\$4,375.00	Y
County In-Kind Match	Supplies/Equipment	Local Fund	County In-Kind	\$14,400.00	\$14,400.00	\$0.00	Y
District Employee	Technical/Engineering Assistance	Current State Grant	2022 - SWCD Local Capacity Services (Cass SWCD)	\$60,000.00	\$60,000.00	\$0.00	N
Producer Technical Assistance	Technical/Engineering Assistance	Current State Grant	2022 - SWCD Local Capacity Services (Cass SWCD)	\$10,000.00		\$10,000.00	N
Stormwater BMP	Urban Stormwater Management Practices	Current State Grant	2022 - SWCD Local Capacity Services (Cass SWCD)	\$10,000.00		\$10,000.00	N
Stormwater BMP	Urban Stormwater Management Practices	Landowner Fund	Landowner Fund	\$2,500.00		\$2,500.00	Y

Grant Activities

Activity Name: Agricultural	
Activity Category: Technical/Engineering Assistance	Staff time?: No
Description: Technical assistance for Ag BP Projects	
Actual Results	

Activity Name: Agricultural Water Quality Practices

Activity Category: Non-Structural Management Practices

Staff time?: No

Description: Cost Share for Producers to implement practices on working lands to improve or maintain water quality.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - SWCD Local Capacity Services (Cass SWCD)	\$30,000.00		\$30,000.00		N
Landowner Fund	Landowner Fund	\$7,500.00		\$7,500.00		Y

Actual Results

Activity Name: County In-Kind Match

Activity Category: Supplies/Equipment

Staff time?: No

Description: In-Kind Match Dollars from Cass County in the form of vehicles, computers and office space.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Local Fund	County In-Kind	\$14,400.00	\$14,400.00	\$0.00	01/04/2023	Y

Actual Results

County in-kind match for BWSR cash contribution of \$14,400. In-kind includes vehicle, computer and office space.

Activity Name: District Employee

Activity Category: Technical/Engineering Assistance

Staff time?: Yes

Description: Funds will be used for salaries for Cass SWCD employee.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - SWCD Local Capacity Services (Cass SWCD)	\$60,000.00	\$60,000.00	\$0.00	01/04/2023	N

Actual Results

Funds were used to keep CASS SWCD employee employed.

Activity Name: Private Forest Management Writing

Activity Category: Forestry Practices

Staff time?: No

Description: Providing Cost Share to landowners for having PFM plans written by State Certified Forest Plan Writers that are have Cass SWCD approval.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Landowner Fund	Landowner Match	\$2,500.00	\$2,827.00	(\$327.00)	09/15/2023	Y
Current State Grant	2022 - SWCD Local Capacity Services (Cass SWCD)	\$10,000.00	\$6,977.00	\$3,023.00	09/15/2023	N

Actual Results

Activity Action Name:	Michael Reinert PFM Plan	Activity Count: 1
Practice Type:	147M - Forestry Management	Size/Units: 100 - Acres
TA Provider/JAA:	Private Consultant	Lifespan: 10 Years
Practice Description:	Cost Share for 100 acre PFM Plan for Michael Reinert	Install Date: 08/04/2022
		Mapped: Yes

Activity Action Name:	CS360-22	Activity Count: 1
Practice Type:	147M - Forestry Management	Size/Units: 36 - Acres
TA Provider/JAA:	SWCD	Lifespan: 10 Years
Practice Description:	36 Acre Private Forest Management Plan	Install Date: 04/18/2023
		Mapped: Yes

Activity Action Name:	CS375-23	Activity Count: 1
Practice Type:	147M - Forestry Management	Size/Units: 200 - Acres
TA Provider/JAA:	SWCD	Lifespan: 10 Years
Practice Description:	200 acre PFM	Install Date: 05/30/2023
		Mapped: Yes

Activity Action Name:	CS385-23	Activity Count: 1
Practice Type:	147M - Forestry Management	Size/Units: 82 - Acres
TA Provider/JAA:	SWCD	Lifespan: 10 Years
Practice Description:	MN DNR PFM plan	Install Date: 06/15/2023
		Mapped: Yes

Activity Action Name:	CS410-23	Activity Count: 1
Practice Type:	147M - Forestry Management	Size/Units: 120 - Acres
TA Provider/JAA:	SWCD	Lifespan: 10 Years
Practice Description:	MN DNR PFM Plan	Install Date: 08/10/2023
		Mapped: Yes

Activity Action Name:	CS381-23	Activity Count: 1
Practice Type:	147M - Forestry Management	Size/Units: 199 - Acres
TA Provider/JAA:	SWCD	Lifespan: 10 Years
Practice Description:	MN DNR PFM	Install Date: 06/04/2023
		Mapped: Yes

Activity Action Name:	CS406-23	Activity Count: 1
Practice Type:	147M - Forestry Management	Size/Units: 80 - Acres
TA Provider/JAA:	SWCD	Lifespan: 10 Years
Practice Description:	80 acre PFM	Install Date: 08/10/2023
		Mapped: Yes

Activity Action Name:	CS389-23	Activity Count: 1
Practice Type:	147M - Forestry Management	Size/Units: 80 - Acres
TA Provider/JAA:	SWCD	Lifespan: 10 Years
Practice Description:	80 acre PFM	Install Date: 08/02/2023
		Mapped: Yes

Activity Action Name:	CS369-23	Activity Count:	1
Practice Type:	147M - Forestry Management	Size/Units:	40 - Acres
TA Provider/JAA:	SWCD	Lifespan:	10 Years
Practice Description:	40 acre PFM	Install Date:	03/21/2023
		Mapped:	Yes

Activity Action Name:	CS370-23	Activity Count:	1
Practice Type:	147M - Forestry Management	Size/Units:	82 - Acres
TA Provider/JAA:	SWCD	Lifespan:	10 Years
Practice Description:	82 acre PFM	Install Date:	02/18/2023
		Mapped:	Yes

Activity Name: Producer Technical Assistance						
Activity Category: Technical/Engineering Assistance					Staff time?: Yes	
Description: Provide funding for TAA certified personnel (non NRCS) to work with landowners to create plans for agricultural producers. Intention is to utilize Happy Dancing Turtle Staff.						
Budget Details						
<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - SWCD Local Capacity Services (Cass SWCD)	\$10,000.00		\$10,000.00		N
Actual Results						

Activity Name: Shoreline Stabilization

Activity Category: Streambank or Shoreline Protection

Staff time?: No

Description: Provide Cost Share for landowners wanting to implement Shoreline projects that are beneficial for maintaining or improving water quality.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - SWCD Local Capacity Services (Cass SWCD)	\$17,500.00		\$17,500.00		N
Landowner Fund	Landowner Match	\$4,375.00		\$4,375.00		Y

Actual Results

Activity Name: Stormwater BMP

Activity Category: Urban Stormwater Management Practices

Staff time?: No

Description: Provide Cost Share for landowners to implement Stormwater BMP's that have measurable benefits to clean water.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2022 - SWCD Local Capacity Services (Cass SWCD)	\$10,000.00		\$10,000.00		N
Landowner Fund	Landowner Fund	\$2,500.00		\$2,500.00		Y

Actual Results